

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

MILLER RANCH WATER & SANITATION DISTRICT

Held: Wednesday, September 09, 2020, at 10:00 A.M. at 1641 California Street, Suite 300, Denver, CO 80202

Attendance

The special meeting of the Board of Directors of the Miller Ranch Water & Sanitation District was called and held, as shown, in accordance with Colorado law. The following directors confirmed their qualification to serve on the Board:

Vernon Miller
Stephanie Denne
Sandra Miller
Stacy Babi

Absent was Director Travis Denne whose absence was excused.

Also present was: Dianne Miller and Marisa Davis, Miller & Associates Law Offices, LLC.

Call to Order

Ms. Miller noted that a quorum of the Board was present and the Directors confirmed their qualification to serve.

Disclosure Matters

Ms. Miller advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

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Director Vernon Miller disclosed his interests as an owner of property within the District. Director Vernon Miller also disclosed his interest in Applebee Development Company Inc., which owns property within this District, as well as his financial interest in the property. Director Vernon Miller also disclosed his position as a partial owner and president of Applebee Development Company, Inc. These disclosures are associated with items on the agenda that may affect his interests.

Director Stephanie Denne disclosed her interests as an owner of property within the District. Director Denne also disclosed her interest in Applebee Development Company Inc., which owns property within this District, as well as her financial interest in the property. Director Denne also disclosed her position as a partial owner of Applebee Development Company, Inc. These disclosures are associated with items on the agenda that may affect her interests.

Director Stacy Babi disclosed her interests as an owner of property within the District. Director Babi also disclosed her interest in Applebee Development Company Inc., which owns property within this District, as well as her financial interest in the property. Director Babi also disclosed her position as partial owner of Applebee Development Company, Inc. These Disclosures are associated with items on the agenda that may affect her interests.

Director Sandra Miller disclosed her interests as an owner of property within the District. Director Denne also disclosed her interest in Applebee Development Company Inc., which owns property within this District, as well as her financial interest in the property. Director Denne also disclosed her position as a partial owner of Applebee Development Company, Inc. These disclosures are associated with items on the agenda that may affect her interests.

Written disclosures of the interests of all of the directors were filed with the Secretary of State prior to the meeting.

Approval of Minutes – The minutes for the October 3, 2019 meeting were reviewed by the Board. Upon motion by Director Babi and second by Director Stephanie Denne, the Board unanimously approved the minutes as presented.
October 3, 2019

Public Hearing to Consider Ms. Miller presented a proposed budget for 2021. Ms. Miller noted that notice of the public hearing for the budget was posted in three
2021 Budget

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locations within the boundaries of the District and otherwise published in accordance with Colorado law. Upon motion of Director Babi and second by Director Stephanie Denne, Director Babi opened the public hearing. No one providing any comments to the budget, upon motion by Director Babi and second by Director Denne, Director Babi closed the hearing.

Approval of 2021 Budget

Ms. Miller advised the Board of the details of the 2021 budget. Upon review and discussion and upon the motion of Director Babi and second by Director Denne, the Board unanimously approved the proposed budget for 2021, subject to receipt of the final assessed value of the District by the County Assessor, and appropriated the funds therefore. Pursuant to Colorado law, a mill levy of 0.000 mills will be certified for collection in 2021. The Board also authorized the execution of its budget resolution containing details of the Board action.

The Board appointed Director Babi and Director Stephanie Denne to act as a budget review committee to review the budget upon receipt of the final assessed value.

Approval of 2021 Annual Administrative Resolution

The directors discussed various administrative matters to be determined by the Board on an annual basis in order to comply with Colorado law. Ms. Miller presented the Board with a resolution designating officers for the District and establishing director compensation, regular meeting dates, notice provisions and other administrative matters. Upon motion of Director Babi and second by Director Stephanie Denne, the Board unanimously approved the annual administrative resolution.

Consider Resolution Waiving Workers' Compensation Insurance for 2021

Ms. Miller presented to the Board the Resolution Waiving Workers' Compensation Insurance for 2021. Upon motion by Director Babi and second by Director Denne, the Board unanimously approved the resolution.

Consider 2020 Audit Exemption Resolution

Ms. Miller explained the statutory requirements for filing an audit and requesting an audit exemption and noted that because the District's revenues and expenditures did not exceed \$100,000 in 2020, it may be able to request an exemption from the State Auditor. Upon review and consideration, Director Babi moved that the resolution be approved; upon second by Director Stephanie Denne, the Board unanimously approved the 2020 audit exemption resolution.

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Discussion and Update
Regarding Status of
Development

The Board had a brief discussion regarding the current status of the development located within the boundaries of the District.

Discussion Regarding
Increase of Tap Fees

The Board had a brief discussion regarding a tap fee increase. Ms. Miller advised the Board that her office would provide proper notice of the increase.

Other Business

There was no other business at this time.

Adjournment

There being no further business to come before the Board, upon motion and second, the Board unanimously adjourned the meeting. The next regular meeting of the Board is scheduled for Tuesday, April 20, 2021 at 10:00 A.M.

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Stephanie Denne

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Secretary for the District