

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

MILLER RANCH WATER & SANITATION DISTRICT

Held: Thursday, October 03, 2019, at 2:00 P.M. at 1641 California Street, Suite 300, Denver, CO 80202

Attendance

The special meeting of the Board of Directors of the Miller Ranch Water & Sanitation District was called and held, as shown, in accordance with Colorado law. The following directors confirmed their qualification to serve on the Board:

Vernon Miller
Stephanie Denne
Stacy Babi

Absent were Directors Sandra Miller and Travis Denne whose absences were excused.

Also present was: Michael Davis, Miller & Associates Law Offices, LLC.

Call to Order

Mr. Davis noted that a quorum of the Board was present and the Directors confirmed their qualification to serve.

Disclosure Matters

Mr. Davis advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Vernon Miller disclosed his interests as an owner of property within the District. Director Vernon Miller also disclosed his interest in Applebee Development Company Inc., which owns property within this District, as well as his financial interest in the property. Director Vernon Miller also disclosed his position as a partial owner and president of Applebee Development Company, Inc. These disclosures are associated with items on the agenda that may affect his interests.

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Director Stephanie Denne disclosed her interests as an owner of property within the District. Director Denne also disclosed her interest in Applebee Development Company Inc., which owns property within this District, as well as her financial interest in the property. Director Denne also disclosed her position as a partial owner of Applebee Development Company, Inc. These disclosures are associated with items on the agenda that may affect her interests.

Director Stacy Babi disclosed her interests as an owner of property within the District. Director Babi also disclosed her interest in Applebee Development Company Inc., which owns property within this District, as well as her financial interest in the property. Director Babi also disclosed her position as partial owner of Applebee Development Company, Inc. These Disclosures are associated with items on the agenda that may affect her interests.

Written disclosures of the interests of all of the directors were filed with the Secretary of State prior to the meeting.

Approval of Minutes – The minutes for the September 27, 2018 meeting were reviewed September 27, 2018 by the Board. Upon motion by Director Babi and second by Director Denne, the Board unanimously approved the minutes as presented.

Public Hearing to Consider Mr. Davis presented a proposed budget for 2020. Mr. Davis 2020 Budget noted that notice of the public hearing for the budget was posted in three locations within the boundaries of the District and otherwise published in accordance with Colorado law. Upon motion of Director Babi and second by Director Denne, Director Babi opened the public hearing. No one providing any comments to the budget, upon motion by Director Babi and second by Director Denne, Director Babi closed the hearing.

Approval of 2020 Budget Mr. Davis advised the Board of the details of the 2020 budget. Upon review and discussion and upon the motion of Director Babi and second by Director Denne, the Board unanimously approved the proposed budget for 2020, subject to receipt of the final assessed value of the District by the County Assessor, and appropriated the funds therefore. Pursuant to Colorado law, a mill levy of 0.000 mills will be certified for collection in 2020. The Board also authorized the execution of its budget resolution containing details of the Board action.

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Approval of 2020 Annual
Administrative Resolution

The directors discussed various administrative matters to be determined by the Board on an annual basis in order to comply with Colorado law. Mr. Davis presented the Board with a resolution designating officers for the District and establishing director compensation, regular meeting dates, notice provisions and other administrative matters. Upon motion of Director Denne and second by Director Babi, the Board unanimously approved the annual administrative resolution.

Consider Resolution Waiving
Workers' Compensation
Insurance for 2020

Mr. Davis presented to the Board the Resolution Waiving Workers' Compensation Insurance for 2020. Upon motion by Director Babi and second by Director Denne, the Board unanimously approved the resolution.

Consider 2019 Audit
Exemption Resolution

Mr. Davis explained the statutory requirements for filing an audit and requesting an audit exemption and noted that because the District's revenues and expenditures did not exceed \$100,000 in 2019, it may be able to request an exemption from the State Auditor. Upon review and consideration, Director Denne moved that the resolution be approved; upon second by Director Babi, the Board unanimously approved the 2019 audit exemption resolution.

Consider 2020 Election
Resolution

Mr. Davis presented to the Board a resolution authorizing the conduct of the May, 2020 director election. Upon motion by Director Babi and second by Director Denne, the Board unanimously approved the resolution.

Consider Cancellation of
November 19, 2019

The Board discussed the cancellation of the November 19, 2019 Regular Meeting. Upon motion by Director Babi and second by Director Denne, the Board unanimously approved the cancellation of the November 19, 2019 Regular Meeting.

Other Business

There was no other business at this time.

Adjournment

There being no further business to come before the Board, upon motion and second, the Board unanimously adjourned the meeting. The next regular meeting of the Board is scheduled for Tuesday, April 21, 2020 at 10:00 A.M.

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Stephanie Denne

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Secretary for the District